

K. J. SOMAIYA COLLEGE OF ARTS & COMMERCE, VIDYAVIHAR, MUMBAI

FEEDBACK FORMS TO BE FILLED BY ALL THE STUDENTS ENROLLED IN THE COLLEGE

Student Name:	Course:	Roll No.:	
ID No.:	Mobile:	SEM:	Year:
E-mail:			

1. SELF ASSESSMENT

1. How frequently do you attend your classes? - Select any one option (✓)

Once a week	Twice a week	Thrice a week	Regularly (all classes)
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Reason: _____

2. Do you participate in extra-curricular activity / Guest lecture / regularly visit Library in the college?

Yes / No

Reason: _____

2. ADMINISTRATIVE FEEDBACK: Select any one option (✓)

1.	Do you receive the mark sheets & other documents on time?	Yes		No	
2.	Do you find the administrative staff polite, helpful, cooperative?	Yes		No	
3.	Do you think your grievances are redressed by officers?	Yes		No	
4.	Do you avail scholarship, free ship, refunds, concession on time?	Yes		No	
5.	Whether rules & regulation are displayed on notice board?	Yes		No	
6.	Notices displayed on notice board well in advance?	Yes		No	
7.	Do you have one desk facility to get work done easily?	Yes		No	
8.	Any other comment:				

3. LIBRARY FEEDBACK: Select any one option (√)

1.	Are the required number of books available?	Yes		No	
2.	Are you satisfied with the cataloguing & arrangement of books?	Yes		No	
3.	Are you satisfied with reading space in the Library?	Yes		No	
4.	Are the Library Staff co-operative and helpful?	Yes		No	
5.	Are you able to access PC with internet when you require?	Yes		No	
6.	Do you get any assistance for online educational resources?	Yes		No	
7.	Are the timings of the Library convenient?	Yes		No	
8.	Are the Library Rules student friendly?	Yes		No	
9.	Do you get proper help & guidance by the staff, if required?	Yes		No	
10.	Do you get reprographic facilities easily?	Yes		No	
11.	Is the Library Environment conducive for studies?	Yes		No	
12.	Is the Library equipped with advanced technology for transactions?	Yes		No	
13.	Any other comment:				

4. TEACHERS FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Excellent	Very Good	Good	Average	Below Average
1	Knowledge base & Communication Skills					
2	Sincerity / Commitment / Punctuality / Regularity					
3	Interest generation / motivation by the teacher					
4	Ability to link subject with current issues					
5	Accessibility of the teacher in & out of the class					
6	Provision of course & lecture outline at the start					
7	Readiness to resolve students' problems					
8	Is your teacher approachable in working hours					
9	Use of teaching aids (PPT / models / charts / maps / modern teaching aids / hand outs / suitable references / web-resources etc.)					
10	Effectiveness & lecture preparedness by the teacher					
11	Teacher's interest to arrange field visits / study tours					
12	Teacher's frequency of asking short questions in the class					
13	Teacher's efforts to prepare notes, provide study material to help students prepare well in the course.					
14	Role model & Inspiration					
15	Any other comment:					

5. CURRICULUM FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Excellent	Very Good	Good	Average	Below Average
1	Components of employability skills in curriculum					
2	Allocation of Credits to the course curriculum					
3	Sequencing of units / modules in curriculum					
4	Text books / Reference books / Learning material is adequate as per curriculum					
5	Depth of the course content is adequate in relation to the expected outcomes					
6	Internal & External evaluation system					
7	Electives offered are relevant to the specialisation streams and to the domain knowledge advancements					
8	Is the ratio of no of lectures and volume of course content adequate					
8	Value education content in the curriculum					
9	Any other comment:					

6. INFRASTRUCTURE FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Excellent	Very Good	Good	Average	Below Average
1.	Classrooms with furniture & projector					
2.	Cleanliness of washrooms / classrooms / passages					
3.	LCR - Clean, Safe & restricted entry					
4.	Well-equipped Conference Room / Auditorium					
5.	First aid & inhouse Doctor facilities					
6.	Drinking water quality & facility					
7.	Canteen food - hygiene / prices / quantity					
8.	Internet Speed / Accessibility / Service					
9.	Gym / Sports equipment / Sports Ground					
10.	Cabins for NSS / NCC / CF / EDC / WDC					
11.	Library / IT Lab maintenance & condition					
12.	Photocopying facility & Printout					
13.	Special track, toilet, lift use for Divyangjan					
14.	Student's counseling & guidance Cell					
15.	Feedback mechanism					
16.	Placements Cell					
17.	Campus Hostel facility					
18.	Well-maintained Roads / Parking / Security					
19.	Maintenance of Greenery & Eco-friendly campus					
20.	Any other comment:					

6. ASSOCIATION FEEDBACK: Select any one option (✓)

6.1: NSS – UNIT

Sr. No.	Parameters	YES	NO
	Are you aware of the aims & objective NSS?		
	Are volunteer meetings conducted regularly?		
	Do you have infrastructure & facilities unit?		
	Do you get notices / information of programs?		
	Does your unit carry out socially beneficial activities?		
	Does your unit organize lectures of experts / social workers?		
	Does your unit give refreshment for long hour work?		
	Does your unit reimburse your money spent by you, later?		
	Does your unit arrange winter camp regularly?		
	Does your unit recognise / felicitate volunteers of the year?		
	Which NSS Activity have you enjoyed the most till date?		
	Any other comment:		

6. ASSOCIATION FEEDBACK: Select any one option (✓)

6.2: NCC – UNIT

Sr. No.	Parameters	YES	NO
	Are you aware of the aims & objective of NCC?		
	Does your unit have control over cadets?		
	Does your unit conduct parades & drill practices regularly?		
	Do you find difficulties in explaining / learning skills?		
	Are the cadets available for the task?		
	Is the behavior of CO / Seniors / Cadets proper?		
	Does your unit have willingness to help deserving cadets?		
	Does your unit have ability to generate national integrity among cadets?		
	Does your unit give refreshment for long hour work?		
	Does your unit reimburse your money spent by you, later?		
	Does your unit provide all the facilities required for a cadet?		
	Does your unit participate in intramural / intercollegiate activities?		
	Do you get motivation to develop yourself & work in NCC?		
	Does your unit intend to resolve cadets' difficulties or grievances?		
	Does your unit give opportunity to prepare for Republic Day Parade?		

	Which task in NCC you like the most?
	Any other comment:

6. ASSOCIATION FEEDBACK: Select any one option (√)

6.3: SPORTS & GYMKHANA

Sr. No.	Parameters	YES	NO
	Do you have sufficient facilities for indoor / outdoor games?		
	Do you get chance to play in State / National / International levels?		
	Does the sports section / facilities available for regular practice?		
	Does the unit encourages / motivates you, in your learning difficulties?		
	Do you get notices / information of events / competitions well in advance?		
	Are you willing to achieve excellence in sports, if provided with facilities?		
	Does the sports section provide help for deserving students?		
	Does your unit generate interest in the Sports Activities?		
	Do you have interactive coaching for sports and games?		
	Is there a regular maintenance / replacement / repairing of sport equipment?		
	Which game do you like the most?		
	Any other comment:		

6. ASSOCIATION FEEDBACK: Select any one option (√)

6.4: CULTURAL FORUM (CF)

Sr. No.	Parameters	YES	NO
	Do you have sufficient facilities / space for preparation of CF activities?		
	Do you get chance to participate in State / National / International levels?		
	Does the CF encourage / motivate you, in your learning difficulties?		
	Do you get notices / information of events / competitions?		
	Are you willing to achieve excellence in CF, if provided with facilities?		
	Does the CF provide help for deserving students?		
	Does the CF generate interest in the Cultural Activities?		
	Do you have any sessions providing professional trainings?		
	Which form of art / activity you like the most?		
	Any other comment:		

7. EMPLOYER FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Excellent	Very Good	Good	Average	Below Average
	Help & cooperation from College Staff					
	Innovativeness & Creativity					
	Incorporation of component about development of ability to manage / leadership qualities					
	Weightage given to Employability / Entrepreneurship / Skill Development					
	Weightage given to practical, field work component					
	Weightage given to Learning values (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives)					
	Usage of Curriculum for development of human resource at your industry / workplace					
	Interviewing Room / facilities					
	Student's punctuality / attitude / confidence					
	Students' competence met my expectation					
	Students' communication skills & Etiquette					
	Professionalism in Resume writing / dressing & grooming					
	Any other comment:					

8. ALUMNI FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Excellent	Very Good	Good	Average	Below Average
1	Curriculum design & employability weightage					
2	Relevance of curriculum in career development					
3	Curriculum suitability for research / professionalism					
4	Influence of College on personality development					
5	Curriculum application in your job profile					
6	Job satisfaction from the College Placement Cell					
7	Exposure / opportunity to participate in activities					
8	Exposure / opportunity to develop your talent / skill					
Parameters		Superior		Equal		Can't say
9	Somaiya College & other institutions					
10	Student centred learning resources					
Parameters		Yes			No	
11	Your willingness to help in College development					
12	Your willingness to participate in College activities					
13	Do you feel proud & privileged for being Somaiyaite?					
14	Any other comment					

9. PARENTS FEEDBACK: Select any one option (√)

Sr. No.	Parameters	Very Good	Good	Bad	Very Bad
	College ambience for your wards				
	College environment conducive for the overall development of your ward				
	Is your ward happy with the friend circle?				
	Exposure for career orientation				
	Congenial environment for students to discuss their problems				
	Authorities approachable to solve queries				
	Effectiveness of admission procedure				
	Transparency in Admission procedure				
	Parameters	YES		NO	
	Is the College better than other for your ward?				
	Do you feel facilities in College are adequate?				
	Is your ward completely safe in the campus?				
	Can you make direct communication with teaching staff?				
	Any other comment:				