Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**K J SOMAIYA COLLEGE OF ARTS AND COMMERCE**
Name of the head of the Institution	**Dr. Veena Sanekar**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+912221023650**
Mobile no.	**9819358456**
Registered Email	**principal.kjsac@somaiya.edu**
Alternate Email	**iqac.kjsac@somaiya.edu**
Address	**K J Somaiya College of Arts and Commerce, Vidyanagar, Vidyavihar (East), Mumbai**
City/Town	**Mumbai**
State/UT	**Maharashtra**

Pincode	400077

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	03-Nov-2011
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Satyawan S Hanegave
Phone no/Alternate Phone no.	02221022915
Mobile no.	9920387557
Registered Email	iqac.kjsac@somaiya.edu
Alternate Email	satyahanegave@somaiya.edu

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kjsac.somaiya.edu/en/reports

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kjsac.somaiya.edu/en

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.27	2010	04-Sep-2010	03-Sep-2015
3	A	3.33	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	04-Sep-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Google Class Room Training	18-Jul-2018 01	49
CAS workshop for Teachers	20-Oct-2018 01	49
E-Content Development Workshop	14-Feb-2019 01	54
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
K J somaiya College of Arts and CommerceCPE	CPE	UGC	2016 05	11000000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Curriculum Enrichment Initiatives 2. Teaching and Learning Initiatives 3. Promotion of Teachers through CAS 4. Students Training under EDC and Competitive Examination Guidance Cell 5. Compilation of Reports

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Compilation of AQAR	Compiled and Submitted to NAAC
Compilation of Autonomy Progress Report	Compiled and Submitted
CAS Workshops	CAS Workshops Conducted
BoS for Curriculum Revision	BoS held for FY programs
E-Content Workshop	Under the Guidance of Mandar Bhanushe workshop conducted successfully
MPS/UPSC Guidance Sessions	Conducted the sessions
Entrepreneurial Workshops for UG Students	Series of Workshops conducted in collaboration with EDC
Google Classroom Training	Training was given to teachers
Effective Feedback System	Feedback system is active and periodical feedback is taken and analysed
Faculty were motivated to participate and present the research papers	Faculties have presented the research papers and participated in national and international seminars and conferences
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC General Body Meeting	22-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**08-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**College management information system is designed for administration and management of education organization where administrator or management. It generates any reports we require to run college or college is having the module that looks after the enrolment, admission, collection of fees,**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	-	COMMERCE	01/04/2019
MCom	-	COMMERCE	02/04/2019
PhD or DPhil	-	COMMERCE AND ARTS	01/04/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	MANAGEMENT STUDIES	11/06/2018	-	11/06/2018
BCom	BANKING AND INSURANCE	11/06/2018	-	11/06/2018
BCom	FINANCIAL MARKET	11/06/2018	-	11/06/2018
[View File](#)				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS	11/06/2018
BCom	COMMERCE	11/06/2018
MCom	MANAGEMENT	11/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	MASS MEDIA	36
BCom	MANAGEMENT STUDIES	93
BCom	BANKING INSURANCE	52
BCom	FINANCIAL MARKET	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The development of any institution mainly depends upon a well functioning feedback system. It requires thorough preparation to initiate, launch and implement the feedback. K.J. Somaiya college of Arts and Commerce has been practicing feedback system accommodating all the stake holders including staff, students, alumni, employers and parents, to help the individuals and organization as a whole , to improve the performance and effectiveness . Feedback is collected at institutional level in which, views on the curriculum, teaching schedules,teaching tools and students assessment outcomes are discussed for taking further improvement measures. STUDENT: The feedback from students about the teachers is obtained at the end of every semester. The general assessment points of the feedback based on question based syllabus, adequacy of syllabus, assessment of answer books, Satisfaction about teaching methodology, Teachers approachability towards students, Teachers ability to teach subject and control the class, Syllabus coverage, organization of lectures use of modern tools of Pedagogy etc. on a grade of 5 scale with number 5 meaning excellent and zero meaning poor performance. The Institute policy is that if a teachers gets average or not satisfactory feedback ,he/she is being called by the institute authorities and is being informed about his/her performance of the particular course.The concerned faculty is counseled by the head of the institution to improve their performance. FACULTY: The institution has made it a practice to conduct all faculty meetings periodically to discuss the curriculum ,academic discipline ,Teaching learning process ,research and extension activities and students performance .The appropriate suggestions are put forward to the respective departments for implementation. ALUMNI: Alumni Feedback is conducted whenever alumni program such as and Alumni Meet are organised in the Institute during academic year. The Feedback from Alumni is

drawn evaluating subject knowledge of the program, level of meeting expectation, progress of Alumni in career after graduation, impact of training, motivation at Institute, maturity, Social Skills, ability to take decisions, ability to manage finances and presentation skills . PARENTS: As an important stake holder of this system ,the parent feedback is also taken and analysed. Some of the parameters accommodated in the parents feedback ,include quality of teaching, students discipline,sports facilities,lab facilities, attendance ,examination system,students activities such as library,internet,wifi

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Gujarati	8	0	0
BA	Arts	360	1177	287
BCom	Commerce	1086	5131	1086
BCom	Management Studies	120	3968	142
BCom	Banking and Insurance	120	800	119
BCom	Financial Market	60	691	59
BA	Mass Media	60	1547	71
MCom	Commerce	60	359	59

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5026	112	59	4	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
59	59	6	37	2	8

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

K J Somaiya College of Arts and Commerce has been established with a sole motive to provide education to the

underprivileged class of the society of suburban Mumbai. It offers coeducation to the majority of the first learners. The economic background of the students is average and they come from diverse linguistic background. Because of these factors, it is our policy to entertain the hopes and aspirations of students from all over Mumbai irrespective of caste, sex, religion and financial background. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. Studentmentorship has the following aims: • To enhance teacherstudent contact hours • To enhance students' academic performance and attendance • To minimise student dropout rates • To identify and understand the status of slow learners and encourage advanced learners • To render equitable service to students The institute has created a framework for the first time to integrating the system for enhancing students' performance is a common resolution adopted by a meeting of the teaching faculty. The system was promptly and effectively put into practice after it was first resolved in 2019. Design Implementation The IQAC had taken the initiative of implementing the mentoring of students. Students are categorised based on the streams of studies and also according to their core subjects. They are divided into groups depending on the number of students. Each group is assigned a teachermentor who would perform mentoring duties. A Mentoring Format with Guidelines is prepared by the IQAC to ensure uniformity. Evidence of Success Though the system has only been implemented in the last one year, significant improvement in the teacherstudent relationship can be seen. Targets achieved The Remedial Classes have been institutionalised after the implementation of the Mentoring System. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: • Enhanced contact hours between Mentors with their respective students • Improvement in students' attendance records • Minimised student dropout rates (apparently due to Mentors' intervention before a student falls short of attendance or has been regularly abstaining from classes) • Identification of slow learners for conducting Remedial Classes

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5026	59	85:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	59	5	0	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Hemali Sanghavi	Dean	3. Young Researcher Award for research paper September 2018.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	30/04/2019	30/05/2019
BCom	B Com	VI	30/04/2019	30/05/2019
BCom	Management Studies	VI	30/04/2019	17/05/2019

BCom	Banking and Insurance	VI	30/04/2019	17/05/2019
BCom	Financial Market	VI	30/04/2019	17/05/2019
BA	Mass Media	VI	30/04/2019	17/05/2019
MCom	Commerce	IV	30/04/2019	16/05/2019
		[View File](#)		

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
47	4987	0.9345

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kjsac.somaiya.edu/en/programme/kjsac-bachelor-of-commerce

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	210	188	89.52
BCOM	BCom	Commerce	948	899	94.83
MCOM	MCom	Commerce	55	49	89.09
BMS	BCom	Management Studies	122	111	90.98
BBI	BCom	Banking and Insurance	122	116	95.08
BFM	BCom	Financial Market	66	64	96.97
BMM	BA	Mass Media	61	59	96.72
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://kjsac.somaiya.edu/en

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Hindi	2
Gujarati	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	KJSAC	15	5.83
International	KJSAC	11	6.17
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
KJSAC	4

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	1	10
Presented papers	8	5	3	2
Resource persons	0	4	3	1

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees

No Data Entered/Not Applicable !!!
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
12 NCC Activities	06 MAHARASHTRA BATTALION NCC UNIT	2	566
59 NSS activities	NSS Unit, Mumbai University and DBM	9	1025
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS and NCC KJSAC	Cleanliness Campaign	5	64
Aids Awareness	NCC and NSS Units	Awareness Campaign	2	119
Gender Issue	NSSKJSAC	Awareness Campaign	3	18
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
55173000	**37884000**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
Classrooms with LCD facilities	**Newly Added**
Seminar halls with ICT facilities	**Newly Added**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Somaiya VidyaviharBookworm software	**Fully**	**letest**	**2006**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	84445	19224476	449	79041	84894	19303517
Reference Books	67635	4621460	1331	806950	68966	5428410
e-Books	0	0	767	549117	767	549117
Journals	124	143495	65	114724	189	258219
e-Journals	0	0	0	0	0	0
Digital Database	2	20250	2	20250	4	40500
CD & Video	1714	471592	24	0	1738	471592

Library Automation	0	0	1	240000	1	240000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	170	100	165	20	8	21	57	155	0
Added	0	0	0	0	0	0	0	0	0
Total	170	100	165	20	8	21	57	155	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

155 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2367000	1115000	0	4303000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Computer Laboratory: • Computer lab is well equipped with 51 machines with internet connection speed (10.10 Mbps downloading and 3.50 Mbps Uploading) and latest software's like (Msoffice 13,Adobe Acrobat Adobe In Design and operating system Windows 8 and Windows 10) Students of Degree College, as well as junior college take the advantage of this facility. • All the Computer are protected with Antivirus (Kaspersky). • The lab is covered under Annual Maintenance by the sister concern Institute (K J Somaiya Vocational Training Institute). • Lab is cleaned everyday by the cleaning authority of the college.

https://kjsac.somaiya.edu/en/library

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Gujarati Scholarship /Sanskrit Scholarship /Staff Concession	22	21700
Financial Support from Other Sources			
a) National	VJNT Scholarship VJNT Freeship SC Scholarship OBC Scholarship OBC Freeship Shahumaharaj	34	116983
b)International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	24/08/2018	24	KJSAC
Yoga Celebration	21/06/2018	48	KJSAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated			visited	participated	
36 Companies	1000	410				

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	26	BA	Various Departments from KJSAC	University of Mumbai	M.A.
2018	33	BCOM	Commerce	University of Mumbai	MCOM

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Activities	National Level	11
Sports Activities	International Level	1
Cultural Activities	IntraCollegiate	183
Cultural Activities	Intercollegiate	420
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council Committee of the college comprises of the chairman (Principal), the appointed Incharge (Coordinator) and chairpersons of NSS, NCC and SPORTS. In addition to these teaching staff members, a group of students who are academically good and also good in cocurricular activities are selected as members. For this, the chairpersons of NSS, NCC, SPORTS and CULTURAL FORUM are requested to nominate three good students in their respective activities preference wise , to be considered as members of the Students' Council. The academic TOPPERS of the college from every subject are also considered. Care is taken that at least one student from each class is selected ie : there will be

at least one student from FYBA/SYBA/TYBA and FYBCOM/SYBCOM/TYBCOM and also MCOMI /MCOMII. This ensures that, every class is correctly represented. Also, as per requirement, two lady students and also student from backward class are to be included in the Students' Council. Thus, there is a perfect representation of academic excellence, excellence in cocurricular activities, all classes and all categories of students in the Students' Council. Then, from these selected members, one student is elected as our GENERAL SECRETARY, who will also be our UNIVERSITY REPRESENTATIVE. For this, the necessary voting is done by filling the form of election and one member is duly elected as per procedure. The UNIVERSITY REPRESENTATIVE is a link between university and college regarding students activities. THE FOLLOWING ARE THE MEMBERS OF THE STUDENTS' COUNCIL OF THE COLLEGE FOR THE YEAR 201819. PRINCIPAL Dr. (Mrs.) SUDHA VYAS : CHAIRMAN Mr. MAHESH DRAVID : INCHARGESTUDENTS' COUNCIL Mr. SACHIN NARAWADE : INCHARGE N. C. C. Mr. SANDIP YADAV : INCHARGE N. S. S. Mr. SHASHANK NIKUMBH : INCHARGE SPORTS STUDENT NAME CLASS / ROLL.NO / DIV BHANUSHALI SHWETA FYBCOM / 90 / A DEDHIA HASTI VIJAY FYBA / 71 / A SHETTY RAKSHA K SYBCOM / 1052 / H SHUKLA DIVYA DINESH SYBA / 02 / A ARYAMANE PRAJAKTA MANOJ TYBCOM / 807 / F DESHPANDE SMITA SUDHIR TYBA / 159 / B KOKKU HEENA MCOMI / 24 / A PANPATIL AKSHAY SAHEBRAO MCOMII / 30 / A MULLA AIMAN MEHMOOD (Elected Secretary) TYBA / 171 / B (CULTURAL FORUM) BARI SACHINKUMAR PIRESH TYBA / 68 /A (NSS) JAIN MANOJ LAXMILAL TYBA / 17 / HIST (NCC) KOTHARI SONAL SHANTILAL TYBA / 223 / PSY (SPORTS) ZAGADE SAYLI ANIRUDRA TYBA / 56 / A (LADY STUDENT)(OBC) VIDHATE AKSHADA DATTATRAY MCOMII / 51 / A (LADY STUDENT)(OBC)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The Institution has registered Alumni Association. The Association aims at uniting and gathering past students. The association provides platform foe exstudents to keep in touch with the college. It organizes a number of activities for the benefit and betterment of the present students. The Association conducts workshops, guest lectures and other educational and entertainment programmes. The exstudents through the association provide the support to the institution.

5.4.2 – No. of registered Alumni:

108

5.4.3 – Alumni contribution during the year (in Rupees) :

300

5.4.4 – Meetings/activities organized by Alumni Association :

AGM AGM of Our Alimni Association EXSOM Mr. Rakesh R (Alumni) Ebrahimpurkar, AVP – HR 63 moons technologies – Winner of "100 HR Super Achiever Award" imparted knowledge on "Transforming HR in the Digital World" on 3rd August, 2018. Ms. Kavita Krishnamurthy (Alumni) – Founder Partner for Head Over Heels preschool and Daycare conducted a workshop in Fund Planning before Start – Up on 11th August, 2018. Alumni association with 3D Animations organized A Workshop on Indian Languages and Digital World was organized on7th Dec. Friday at 9.30 in Conference. Room. It will teach us the carrier opportunity for Knowing many languages in today s Digital World. Workshop had focus on dubbing, voice editing and voice over technology. SIXTH CRICKET TOURNAMENT on 1819 Nov2018 Exsom Team was lead by Dinesh and their friends. ? Reunion on 19th Jan 2019 Annual Alumni reunion of Exsom was organised by Team of Somaiya Vidyavihar lead by Mrs. Babita Krishnan on Saturday 19th Jan 2019 Our SYBA student Utkarsha Joshi spoke Sanskrit invocation with campus prayer. Our Gunjan band of

SYBMM students along with blind students Atul Kasbe and Bhavesh Mandalik performed at Evening. Alumni Anita kukreja (batch 1996) was felicitated at the event.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Principal Level: The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfil the vision and mission of the institute. Committee formulates common working procedures and entrusts the implementation with the faculty members. Faculty Level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities and encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. Principal is entrusted to implement and monitor of academic and administrative system Examination committee/College Examination Officer: Internal External Examination activities, examination planning, CAP, Results. Besides, NSS Coordinator, Research committee/Academic Research Coordinator,Training placement and career counselling cell, Entrepreneurship Development Cell, Student welfare committee, Cultural and sports committee, Student grievances redressal committee, Attending and redressing the student's problems, Accountants, Library Committee, Ant-ragging committee and several others have been formed to cater to the all-around quality management. Student Level: Students are empowered to play an active role as a coordinator of co-curricular and extracurricular activities, social service group coordinator. Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties allowed to express themselves of any suggestions to improve the excellence in any aspect of the Institute. Strategic Level : The principal, academic co-coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counselling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. Functional Level: At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. Staff members are involved in preparation of annual budget of the institute. They also correspond with the University and UGC. Operational level: The principal of the institution is a member secretary of the GB. The GB gives suggestions and monitors the procurement, introduction of new programs and welfare activities. On behalf of the institution, he interacts and corresponds with, Govt. of Maharashtra, UGC, Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the institute. Levels of Participative Management: Teaching Staff: Governing Body, IQAC, Grievances Redressal Cell, Women Grievance Redressal Cell, Anti-ragging Committee, Examination committee and Placements Industrial Visits. Non - Teaching Staff :Local Managing Committee, Admission committee, Anti-ragging Committee Students: Students Council, Grievances Redressal Cell, Students Editorial Board etc. External Representation: In Examination Committee, Grievances Redressal Cell, Anti-ragging Committee and IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Curriculum development is done independently by the Department as per there specific requirement. The curriculum is developed by the Board of Studies of Individual Department. Syllabus is reviewed and revised as per the suggestions and recommendations given by the expert members of the Board of Studies. It is comprises of University Nominee, Subject Experts, Industry Expert, Faculties of Department and Alumni.
Teaching and Learning	Teachers are using Traditional as well as Modern methods to Inculcate practical aspects of the subject and to make the students understand the different concepts. Teachers using Traditional Methods like Black Board, Group Discussions, Assignments and Projects, whereas modern methods includes PPT Presentations, Google Classrooms, Smart boards, Role Plays, Management games, Visit to Industries etc. Remedial Classes organized for students of F.Y./S.Y. and T.Y.B.Com to prepare for the semester end examinations and repeater exams. This is now infused in the time help prepare students well for examinations. Though the medium of instruction is English, teachers are requested to explain points in Marathi and or in Hindi to help vernacular medium students understand important concepts.
Examination and Evaluation	? Examination and Evaluation The academic year 201617 saw a change in the examination pattern. The internal examinations for all subjects is done according to the requirement of the subject as follows : Sr No. Subject Internal Examination Pattern 1 Management Related Subject Management Games Power point Presentations. 2 Accounts and costing Written Examination Project 3 Foundation Course Project on Social Issues 4 Security Analysis Portfolio Management Comparison of two companies of market on the basis of Technical and

	fundamental analysis 5 Mutual Fund Management Study of Fact Sheet on different mutual funds and Viva 6 Research Methodology Project on different topics and vivas conducted by external industry experts. 7 Banking laws and corporate Laws Role Play and Moot Court Online Examination (Using Smart Phones or Android phones) is conducted through OFFEE Software developed by the alumni of the Somaiya college. 20 Marks are allotted to Internal Examination and 5 marks for attendance and discipline by the Students.
Research and Development	Research has been considered as an important integral part of the academic endeavors in our college. Many Seminars and workshops are organized by the college to provide expert information on Research Methodology. The college Promotes faculty participation in research by granting them leave, helping them in participation of Faculty Improvement programmes and arranging books required by them. All teachers are encouraged to participate and present research papers in International, National State Level Conferences. They are encouraged to take Major and Minor Research Projects. Total 5 Assistant Professors completed their Ph.D. during the year 201819. The Management of the Institute has a policy of felicitating the faculty members acquiring Ph.D. Degree at annual prize distribution programme. Students are continuously encouraged to undertake Research Projects related to their curriculum
Human Resource Management	The college has adopted mandatory SelfAppraisal Method to evaluate the performance of faculty in teaching, research and extension programmes. At the end of the academic year, every teacher is given an Academic Performance Indicator (API) form on the basis of UGC requirements. Teachers are required to give selfevaluation of academic, cocurricular and extracurricular work done during that year. It also requires the teacher to enumerate the papers presented at conferences, seminars, refreshers courses and orientation programmes attended.
Industry Interaction / Collaboration	Experts are invited from various fields

	to deliver guest lectures and industrial visits are arranged. The carrier guidance and placement cell organized an Education visits to Reserve Bank of India, BSE/NSC Market, SEBI etc. Career fares are frequently organized for placement of the student
Admission of Students	All the admission are strictly as per the rules and regulations of university. Students seeking admissions are required to prefill the admission form of university as well as on college portals. Admissions are given strictly on Merit basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Bio matrix attendance machine is installed for marking attendance of teaching and nonteaching staff. All official communications are through Somaiya SVV Id allotted to teaching and non teaching staff. Google Calendar is used to book conference room Kalidas Hall for the purpose of guest lectures, workshops etc.
Administration	The administrative office is fully computer equipped with Internet, fees collection is also done through computerised system and communication with University takes place over Internet. Railway Concession is given through computers
Finance and Accounts	Finance and Accounts of the College is maintained with the help of computer and dedicated software
Student Admission and Support	The students record is also maintained through computers, various scholarships and stipends are applied through Internet means.
Examination	Examination records are maintained and internal assessments are awarded through online portals

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	National Conference on Language Literature		06/07/2018	07/07/2018	0	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
59	59	55	55

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial Assistance for participating Presenting the Research Papers Book bank Scheme for Teachers Faculty Exchange programme.	Financial Aid on case to case basis. Scholarship is given for the 10th 12th pass out students of non teaching staff.	Book Bank, Free Ship, Scholarship, Financial help for needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of

Such errors in future. The institute regularly follows Internal external financial audit system.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	IQAC
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parents-Teachers Association (PTA) is a statutory committee of the college, which aims at the overall development of the College and help in creating a healthy atmosphere in the campus.Parents and teachers meet occasionally and it gives importance in ensuring a friendly and congenial academic ambiance in the College. Communication between Teachers, Parents and Students will help to solve the academic as well as personal problems faced by the students to a greater extent.

6.5.3 – Development programmes for support staff (at least three)

a) Computer Training programme. b) LAN Based working training Programme c) A schedule training arranged by college for enhancement of their qualities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(a) Update record details to AISHE (b) Enrich the Alumni and other Cells (c) Proceed to RUSA for Fund

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Laws and Rights in India	18/07/2018	18/07/2018	20	38
Self Defence workshop	29/09/2018	29/09/2018	20	20
International Women Day	08/03/2019	08/03/2019	20	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	Yes	8
Rest Rooms	Yes	8
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

NSS organised 'Plastic Free Week' in July 2018 where various activities were conducted such as paper bag and envelop making, survey on plastic ban, open talk by environmentalist Mr. Rajendra Phaterperkar.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
• Drishti Film Forum organises screening of movies from world cinema to inculcate interest in film appreciation among students to develop good viewers for films. The forum organises Film Festival in collaboration with various departments to study the film from various perspective like philosophical, psychological, and financial. • Value education lectures are organised throughout the year to imbibe values and ethics among students.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: Film Screening appreciation Goal: • To inculcate interest in Film screening and appreciation • To develop a rational taste among student for films • To imbibe rich culture, values, ethics among students by viewing good films Context: Film is a modern Art form and can be effectively used to educate young minds. In western and European countries, Film is a part of regular curriculum in schools whereas at college and University levels, they have Film Studies departments for much specialized courses in Cinema. Film screening and appreciation serve as an effective tool to introduce the Art and Aesthetics of cinema to students. Film screening and appreciation can lead to development of a larger world view in them as this art form introduces them.to the realities in the world as well as the advance techniques of medium. Title: Lectures on Value education Goal: • To inculcate ethical values among students • To imbibe moral values among students • To develop positive thinking among students • To make students aware about their rights and duties as a citizen of India Context: We are living in an age, in which vast technological changes have wrought widespread transformations in social and cultural conditions. Human behaviour becomes empty and education becomes directionless without values. Our College impart values such as cooperation, team spirit, obedience, fair play. This is also done through lectures. Values and orientations which are specific to certain occupations are also provided in these sessions.

Provide the weblink of the institution
https://kjsac.somaiya.edu/en/vision-mission

8.Future Plans of Actions for Next Academic Year

1. Building research culture among staff/students and enhancing inter-disciplinary activities towards achieving Academic Excellence 2. Enabling students to become global citizens by improving their ICT skill and soft skills 3. Providing avenues for employment/ self-employment to students through skill development courses 4. Establishing linkages with promising universities and Corporate to promote Industry-Academia Nexus. 5. Adding value to the personal, social and professional perspectives of the students by furthering value-based programme and Outreach Programme 6. Training for competitive examinations – MPSC, UPSC etc. 7. Steps will be ensured to make the green campus 8. Various courses like short term programs, certificate courses and diploma courses are planned to start 9. Remedial Coaching in Business Economics, Mathematics, Accounts and English will be made formal and regular feature of teaching and learning. 10. Upgrading the infrastructure.