



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

K.J.SOMAIYA COLLEGE OF ARTS AND COMMERCE

- Name of the Head of the institution **Dr. (Mrs.) Veena Sanekar**
- Designation **Principal (In-Charge)**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02221023650**
- Alternate phone No. **9819358456**
- Mobile No. (Principal) **9819358456**
- Registered e-mail ID (Principal) **principal.kjsac@somaiya.edu**
- Address **K J Somaiya College of Arts and Commerce, Vidyanagar, Vidyavihar (East), Mumbai**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400077**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **03/11/2011**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr Satyawan S Hanegave**
- Phone No. **02221022915**
- Mobile No: **9920387557**
- IQAC e-mail ID **iqac.kjsac@somaiya.edu**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://kjsac-sr.s3.ap-south-1.amazonaws.com/IQAC/AQAR+2020-21.pdf>

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://kjsac-sr.s3.ap-south-1.amazonaws.com/IQAC/ACADEMIC+CALENDAR+2021-22.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	NA	2004	08/01/2004	07/01/2009
Cycle 2	A	3.27	2010	04/09/2010	03/09/2015
Cycle 3	A	3.33	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC **04/09/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
K J somaiya College of Arts and Commerce	CPE	UGC	27/05/2016	11000000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Quality enrichment through the introduction of certificate and diploma programs to enhance value addition as well as the skill enhancement

Quality enhancement in academic and administrative practices through various audits (Example: Academic Audit, Library Audit, Gender Audit, Green Audit, Energy Audit, Environmental Audit)

Quality enrichment in curriculum implementation through the framework of OBE. (Workshop on OBE was conducted by inviting experts from the field and on hand, training was given to each individual teacher based on Bloom's Taxonomy).

Emphasis on the addition of values in learning through hordes of curricular, co-curricular and extra-curricular activities by the various associations during the academic year.

Enrichment of teachers' quality by undertaking the CAS process.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Recent Amendments in UGC Norms for API under CAS	successfully organized
One Day Workshop on Gender Audit	successfully organized
Student Induction Programme for FYBA/FYBCOM students	successfully organized
BOS for Curriculum Revision FYBA/FYBCOM Sem I and II	successfully organized
Compilation of Autonomy Progress Report 2020-21	successfully completed
Green Audit	successfully completed
Energy Audit	successfully completed
Environmental Audit	successfully completed
Gender Audit	successfully completed
Academic Audit	successfully completed
Library Audit	successfully completed
Workshop on PO CO and OBE	successfully organised
IQAC Annual General Meeting 2021-22	successfully organised
OP/RC/STC/FDP	Participated and successfully completed
AQAR-KJSAC 2020-21 Submitted	successfully Submitted

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Annual General Meeting of IQAC	27/01/2023

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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- Year

Year	Date of Submission
2021-22	23/12/2022

15. Multidisciplinary / interdisciplinary

K.J. Somaiya College of Arts & Commerce is a multidisciplinary institution providing holistic education since its establishment in 1959-60. Our vision is to empower a cross-section of society. We have grown into an Autonomous institute since 2013-14.

There are two major streams in our college namely Arts and Commerce. However, subjects "Mathematical & Statistical Techniques" and "Computer System & Applications" of science background are included in B. Com syllabus. In the subjects of Foundation Course (FC), Psychology, History & Economics some topics are included in the syllabus in order to develop scientific temper among the students.

Courses like Positive Psychology, Chanakya Arthashastra, etc are provided by our faculties to the STEM streams.

College is providing credit-based courses in areas of environmental education & value-based education.

Students have flexibility to opt for courses in Sports, Foreign language as option to F.C. Book keeping course is introduced to B.A. stream students too. Certificate course in Tallies is open to all students. Community engagement is actively practiced regularly through NSS, NCC, & DLLE.

The institution is planning to prepare a list of multidisciplinary research areas so as to find out solutions to society's most pressing issues and challenges. Multilingual magazine is in the process of publication.

There are various associations and forums like Language Associations and Social Science Associations, through which multidisciplinary approach is emphasised. These associations are highly active and offer high quality multidisciplinary exposure.

We provide high number of subject combinations at FYBA (including for 3 papers at TYBA); so students can have variety of choices for types of subjects they want to study.

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16.Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Credit (ABC) is going to be adopted by the University of Mumbai and we will follow the same.

-The institution planning to register under ABC.

-As a part of Somaiya institutions, our director of International Relations has signed multiple MOUs with Foreign Universities (like Vaza, New Castle, Berkley, and Monash) and Colleges to facilitate Student exchange/collaboration/research. Various meetings and seminars of foreign university delegates are arranged for students so they get guidance from the proper authority.

All departments under autonomy designed their own Curriculum duly approved by the respective Board of studies. Our faculties prepare the necessary reading material as per the introduced syllabus. Faculties are encouraged to participate in workshops, FDPs etc.

17.Skill development:

The institution under autonomy has been designing Courses that will impart Soft Skills and develop Vocational Skills like Business Communication, Communication Skills in English, Computer Systems and Applications, and various translation-related courses. The College has established various bodies and cells like the Women Development Cell, Centre for Gandhian Studies, Women Study Centre, DLLE, Universal Human values Cell, and Code of Conduct through which humanistic, ethical, constitutional, and human Values are inculcated.

Various skills-related courses that are in demand like Tallies, Share market, etc are introduced. Students get extra credit for successfully completing the course. We are planning in developing more vocational Courses in the upcoming years. Through field and industrial visits students are acquainted with various skills that are required in real-life work.

We will involve our illustrious alumni from the industry to provide vocational skills. We will work on tie-ups with external agencies for online/distant mode Skill development.

Various vocational ODL courses are offered by IGNOU in collaboration with us.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Various Associations of our College like Language associations and Cultural associations conduct a number of activities that enable Skill development. Gujarati Department offers Script Writing Workshop. The Marathi department organized Oratory skills and creative writing skills workshops. Dept of Psychology, Economics, and Philosophy organizes research-related skills workshops. EDC and DLLE organize various exhibitions wherein students can exhibit various skills they possess.

The institution has been providing and teaching Indian languages and literature. The College has been teaching five languages - English, Hindi, Marathi, Gujarati, and Sanskrit. Our institution faculties are equipped and are providing multilingual learning. Institution inherently follows the bilingual practice in teaching & learning.

B.A. and M.A. are taught in multiple Indian languages. Ph.D. in Gujarati and Hindi are provided. Sanskrit is already taught in the college.

Indian ancient traditional knowledge, Indian arts, and Indian Culture and tradition are incorporated into the Curricula of Sanskrit, History, Marathi and Hindi, Gujarati, Philosophy, and Sociology. In collaboration with the Somaiya center for Dharma Studies, we encourage the preservation of Pali, Prakrit, *modi-lipi*, etc.

Our college conducts Gyanyagna which covers Spiritual, Cultural activities, and Yoga. Spiritual discourses and Philosophical discussions are part of this activity. The Gita Jayanti competition is held every year. *TilGul* function is held every year by Marathi Prabodhan ... Gurjati, Expert lectures.

Somaiya Performing Arts (SPA) center is organizing various programs like 'RangParv' and has renowned artists on its board.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We have introduced Outcome Based Education from the academic year 2019-20on the model proposed in 1988, the academic and educational psychologist William G. Spady pioneered the concept of outcome-based education, or OBE as it's also called. Every Course is having well-defined Course outcomes, and every year the attainment of the outcome is verified with the help of calculations based on academic results. While revising the curriculum, these outcome findings are taken into consideration.

20.Distance education/online education:

Due to the pandemic half of the academic year was online and half the year was offline, thus online tools like MS Teams, Zoom Platform, Googlesuits, and the services of WhiteCode Technology Solutions | IT Solutions Pune, India were used to cater to the online i.e. distance teaching and learning.

Extended Profile**1.Programme**

1.1

28

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

4842

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1900

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

4724

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

563

Number of courses in all programmes during the year:						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Institutional Data in Prescribed Format</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Institutional Data in Prescribed Format	View File	
File Description	Documents					
Institutional Data in Prescribed Format	View File					
3.2	Number of full-time teachers during the year:	55				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Institutional Data in Prescribed Format</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Institutional Data in Prescribed Format	View File	
File Description	Documents					
Institutional Data in Prescribed Format	View File					
3.3	Number of sanctioned posts for the year:	62				
4.Institution						
4.1	Number of seats earmarked for reserved categories as per GOI/State Government during the year:	00				
4.2	Total number of Classrooms and Seminar halls	33				
4.3	Total number of computers on campus for academic purposes	155				
4.4	Total expenditure, excluding salary, during the year (INR in Lakhs):	? 1,16,19,735.63				
Part B						
CURRICULAR ASPECTS						
1.1 - Curriculum Design and Development						
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.						
The college strives to fulfil its vision of providing						

opportunities for students to pursue education to achieve excellence. The College offers a variety of Under Graduate, Certificate courses and is a Research centre for PhD. PG Courses, BBI, BMM, BFM, BMS BIM & BAF have been introduced to cater for the demands of the industry. The college introduces a new curriculum every three years. To tackle the stress issues of learners during a pandemic, the college has introduced a certificate course on Meditation. Value Education course sensitizes the students to various social issues International Needs -The Language courses impart communication skills in global languages College provides academic flexibility, students can also opt for courses like Athletics, Football. National Needs Courses such as Environmental studies to promote national development. PG & UG courses lay the foundation for students to build careers in administration, law, and the corporate world and Defence Regional Needs - BA English course fills in the gap of training students of vernacular media in English proficiency. Language courses address regional needs. Social science Courses highlight regional issues Local Needs Mumbai, with numerous multi-level organisations, requires a workforce with expertise in English & Finance & accountancy, which undergraduates in English, Commerce fulfil.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

541

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

25

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curricula include courses integrate cross cutting issues

relevant to gender, environment and sustainability, human values and professional ethics. Professional Ethics: Courses such as Languages, Soft Skills, and certificate course on Kautilya Arthshastra inculcate leadership, and other professional qualities. A number of courses are offered to impart professional ethics such as Industrial Psychology, Journalism, etc. Internships and project works are an integral part of the curricula which foster professional ethics among the students. The language courses play a pivotal role in enhancing linguistic competence

Gender: As part of the Value Education course & curriculum of UG & PG course, the students learn concepts related to gender equality and discuss women's issues through texts and case studies.

Environment & Sustainability: Environmental Studies course is offered to all undergraduate students highlighting the major environmental issues faced by us. Field visit conducted by self-financing courses, Sociology, Economics & EVS helps in giving practical experience on environmental degradation & helps them to realise the importance of sustainable development.

Human Values: Value Education offered as a mandatory course to all undergraduates stresses on human values, ethics and societal issues. Teamwork helps to imbibe human values like kindness, love for nature, etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

137	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
420	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://kjsac.somaiya.edu.in/en/igac/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1628	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
126	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>Academic year 2021-22 was started with a pandemic and lockdown. The teaching - learning process shifted from online to first hybrid and then offline mode in the second half of the semester. Teachers were using various platforms like zoom, MS-team, google meet for delivering the lecture depending on the student's strength and the availability of the network. There were training sessions arranged for the students to make them familiar with the online teaching - learning process. Teachers have also formed the whatsapp group and the telegram group to be in touch with the students. Teachers were also available on phone to help the slow learners. The remedial lectures were arranged for the students who find the difficulty in understanding the topics with the regular students and the students who couldn't fare well in the exam.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2023	4842	55

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Year 2021-22 was started as the pandemic year and lockdown. During this lockdown all the departments took efforts to enhance online teaching learning experience. Teachers were using various platforms like MS teams, Google meets and zoom for conducting online classes as per the student's convenience and available bandwidth for the students. Teachers were in touch with the students through emails, whatsapp groups and telegram groups and solving the issues related to syllabus as well as the stress generated due to pandemic. As field visits and industrial visits were not allowed during this year due to Covid-19 norms, teachers were using online tours of the places and the recorded videos of the same to make students understand the process. Various departments conducted online PPT competitions, group discussions in break out rooms, Understanding in Psychology (CUP) alongwith Somaiya experiential learning center conducted research projects "animal behavior study by psychology students" in first semester online and second semester online & offline both ways and the various online tools to make teaching- learning process more interactive.

Second half of the semester was conducted offline and online dual mode. Students who were able to travel and attend the physical lectures were attending the offline mode lectures. The special sessions were conducted for the students to write the exams in

offline mode. Writing practice and guidance sessions were conducted by all the departments for the students.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Year 2021-22 was started initially with online mode and then gradually shifted from hybrid mode to offline mode of teaching learning process. Due to pandemic and lockdown, teachers took a lot of effort to make the online teaching learning process more interesting and interactive. Teachers were using ppt , white board , one note applications to teach students effectively. Accounts and Maths teachers had also used the digital slates to give the feel of blackboard writing to the students. Teachers had also recorded the lectures and uploaded them on youtube channels so that students could watch them as per their convenient time and understand the concept. Many teachers used tools like Padlet, mantee meter and H5P to make the online teaching learning process more interactive and interesting. Study material from ShodhGanga and inflibnet were also used as this online facilities provided by the college. Online access to the college library was also provided to the students during the pandemic. The notes prepared by the teachers were uploaded on the google classrooms / the MS teams as per the students convenience. During hybrid mode teachers catered students both online and offline and made sure that students were benefited in both ways.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues	
2.3.3.1 - Number of mentors	
55	
File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File
2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution	
<p>As the year 2021-22 started with the Covid-19 pandemic and lockdown, the academic calendar is prepared as per the guidelines issued by the university and updated as per the guidelines. The programmes and teaching plans are made as per the guidelines issued by the university specially for the pandemic and almost all programmes were conducted and celebrated on online platforms in the first half of the year. Second half of the year started in hybrid mode and then shifted to offline mode. The arrangement of terms for the year 2021-22 as follows: First Term - 14th June to 31st October, 2021 and the Second Term 15th November 2021 to 1st May , 2022 were declared by the University of Mumbai. The examinations of the odd semester of SY/TY were planned and conducted in the last week of September 2021 and FY in November 2021. Even semester end exams of FY/ SY & TY were planned and conducted in the second week of March and April followed by results declaration.</p> <p>The programmes conducted for the students for their mental health and to boost the fighting spirit against Pandemic, preparing them for offline examination and various NSS activities also conducted as college was physically open.</p>	
File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	

55

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

24

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

743

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

28

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

164

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Covid - 19 impacted many spheres of life, and the Education system is not an exception. To overcome the challenges faced by education, our institution made vast use of the technology.

1. Google Classrooms were used for internal exam assessment for online project submission, PPT presentation, group discussions, and group presentation.
2. For external exam, MCQs based exam format was selected, and third-party vendor was appointed for the same.
3. Students were given multiple choice to attempt the exams like Mobile, Personal Computer, Laptop and Tablet.
4. Guidance Session was conducted through You Tube live streaming regarding how to appear for online exams. Students were also made aware of the technical issues they might encounter and how to deal with those issues.
5. Mock Test was also arranged before exams for student to get hands on experience of online exams.
6. Students were also assigned some faculties to whom students can contact in case of any technical problem. Concerned faculties were available throughout the examination to solve any subject related queries and difficulties.

7. Semester II regular examination was conducted in an offline mode in accordance with the circular issued by the University of Mumbai.
8. In view of students appearing for Offline mode after a long period of time, the model adopted for Semester II examination was a fine blend of MCQ pattern questions (25 marks) and descriptive written answers (25 marks) = Total 50 marks examination, later converted into 75 marks.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

K. J. Somaiya College of Arts & Commerce (Autonomous) has moved from content-based to competency-based curriculum to Outcome Based Education (OBE) from the academic year 2019 - 2020, which is an important milestone in Higher Education. This learner-centric teaching pedagogy focuses for measuring the students' performance through the respective course/programme outcomes. The course/programme outcomes are realised based on the knowledge, skills and attitudes acquired by the learner shaping them into researchers, innovators, befitting employees of the upcoming job markets and above all better citizens of this global village.

Strategy

Attainment of CO, PO and PSO are measured by using direct assessment method. Direct assessment method is based on the performance of students in the internal assessment and Semester End Examination by using different components. This is effective from academic year 2019-20

COs of each course are designed by the concern subject teacher. COs are designed in such a way that all the levels of blooms taxonomy is covered in the entire COs.

Question Papers i.e. internal as well as external in each course is designed in such a way that the entire course outcomes are covered in it.

All the syllabai contain the COs of the respective subjects which are shared with the students. COs, POs and PSOs are displayed on the college website as well. concern teachers discuss the syllabus and the COs in the class in first lecture of the each term.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://kjsac-sr.s3.ap-south-1.amazonaws.com/IOAC/OBE+POLICY.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of CO, PO and PSO are measured by using a direct assessment method. Direct assessment method is based on the performance of students in the internal assessment and Semester End Examination by using different components.

Course Attainment

- The average score of all the students is calculated for each course for internal and external assessment.
- Number of students above the average is calculated for internal as well as external examinations for each course.
- Percentage of students above average for internal and external examination is calculated and it is called as CO attainment score for respective examinations.
- The target CO attainment scores for M.COM / B.Com and M.A./ B.A. are 55% and 50% respectively effective from 2019-20. Using the actual CO attainment score and target CO attainment Score, the CO attainment gap is calculated.

POs and PSOs are defined for B.Com and B.A. programs.

- CO, PO mapping matrix and CO, PSO mapping matrix are defined by respective course teachers for their courses.

For mapping following criteria is used.

- Calculation for PO attainment score for each PO, the average co-rrelation is calculated using the mapping matrix as defined above. The target PO attainment co-relation is 3.

- Using the above method we calculate PO and PSO attainment score. Average PO and PSO attainment score are calculated using the PO and PSO attainment score of all the courses taught in the respective programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1900

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://kjsac.somaiya.edu.in/en/igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy of K.J. Somaiya College of Arts and Commerce (Autonomous), Mumbai, focuses on the following:

- To create and promote a culture of research among the faculty and staff of the college

- To identify research areas and specify research topics of academic, practical and socially relevant significance.
- To organize seminar/workshops/conferences on research topics and training programmes on Research methodology.
- To ensure quality, integrity and ethics in research.
- To publish research material in appropriate media and to make available such information to end users.

Efforts of the college to promote Research:

- The college has always encouraged research and co-curricular pursuits of the staff and students.
- The students are allowed to present their research paper as a part of the internal evaluation.
- Departments are encouraged to conduct guest lectures for which eminent scholars are invited.
- The college has a Research Acceptance Review and Recommendation Committee which also acts as Ethics Committee.
- One of the endeavours of the college has been to inculcate research culture amongst students. In view of this several projects have been undertaken by various departments in which students have been introduced to the nuances of aspects related to research. Student are encouraged and guided by faculty members to present research papers at various places.
- History department has a best practice in research by offering Research Methodology as an optional paper in History.
- Departments of Commerce, Hindi and Gujarati are recognized as Research Centres.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://kjsac-sr.s3.ap-south-1.amazonaws.com/RESEARCH/Research+Policy+Documents+24-Jan-2022+20-37-24.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

4

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

03

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society.

The institution has various subject associations and cells through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these associations and cells are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by language associations are helpful to enhance the skills of languages and creative thinking.

The college has an Entrepreneurship Development Cell (EDC) to promote an entrepreneurial mindset. Throughout the year workshops, seminars and guest lectures on Entrepreneurship are organized by EDC. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Expert lectures by industry personals are arranged for students. Individual departments also interact with industry to ascertain its needs to fill the gap in curriculum. Industrial, field and site visits are arranged for students regularly. Faculty members regularly interact with the industry to understand functional challenges through applied research or student projects. College has recognized Research Centres in the Departments of Commerce, Hindi and Gujarati.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**14**

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**3.4.2.1 - Number of PhD students registered during the year****03**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

10

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

16

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

K. J. Somaiya College of Arts and Commerce organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The NCC and NSS college units take part in various initiatives like organizing camps, Swachh Bharat initiatives, National Voters' Day Awareness Session , Plastic management campaigns, blood donation camps, Awareness programs on cancer, Heart attack, Drug issues etc.

Events like Tree Plantation Drive, International Yoga Day, Independence Day, Republic Day saw large participation of the students this year also. Blood donation camps in the College area are regular feature (twice a year) whereby students and staff donate blood for the cause.

In these difficult times wherein majority of the people are battling with Covid, the NSS unit of our college extended their hand and contribute towards the society by conducting Covid Care Immunity Booster Program so as to help as many people as possible. The NSS Unit of the college also conducted two COVID Vaccination Drive for 15-18 years age group. The NCC unit of our college also organized a campaign for "Improving fitness during Corona".

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

01

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2646

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is having all adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment, etc. The total number of classrooms is 32 equipped with the projects, lan points, internet facility and blackboard, a ramp, and desks. A prayer hall named Kalidas Sabhagruh with a capacity to accommodate around 400 viewers/audience. The Conference Room is equipped with the latest technical arrangements. Gymnasium with a variety of facilities and equipment in the gymnasium, students can pursue their interest in sports and follow their fitness regime. The library is the oldest and biggest library on the Somaiya Vidyavihar campus. The library is providing access to more than 87000 books, and periodical and electronic resources. An online database of books, periodicals, and journals is maintained and they can be accessed with the help of trained Library Staff. The IT laboratory of the college is equipped with 50 Computers, Projector and Wi-Fi connection. The college has set up a Digital Language Lab for the benefit of

language learners. A staff common room, ladies' Common Room, Administrative Office, exam Room, Women's Development Cell, cafeteria, Psychology Laboratory, Photocopy Centre, Provisions for Specially-abled students and staff, Counselling Cell, Research Lab, Board Room, and many more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kjsac.somaiya.edu.in/en/infrastructure/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has an impeccable Auditorium named 'Kalidas Sabhagruh' comprising 6 speakers 2 bases 2 stage speakers, 4 hanging mics 1 podium and 2 cordless mics, 1 amplifier, 1 mixer, LCD, Wifi connectivity with a seating capacity of 300. The auditorium is self-reliant with its own full-fledged music system required for conducting programs. It has 2 green rooms backstage required by performers and organizers for their arrangements before any performance. The Institution has also facilitated a RAM for the disabled so that they can smoothly make up to the stage.

The Institution also has a well-equipped gymnasium for indoor games and physical fitness, consisting of Table Tennis, Carrom, and Chess facilities, with Football and Cricket kits for outdoor games and Treadmills and Dumbbells for workouts. Apart from the college gymnasium, students of the institution can have access to all the sports facilities offered by the Somaiya Vidyavihar management across the campus viz., football ground, basketball court, cricket ground, cricket nets, Kabbadi, Kho-kho ground, Tennis court, Athletic track, Badminton court, Outdoor chess, Squash court, Volleyball court, Multi-purpose surface, Kalaripayattu, Taekwondo, Table Tennis court and Gymnasium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

31

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

? 8,82,638/

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Institution has a fully automated and user friendly Library for the benefit of staff and students. The Somaiya Trust has proposed an in-House software programme 'BOOK WARM', which will help to link all libraries in the campus.. It has a complete catalogue on computers and Bar-coding has been done. Besides this circulation and statistical records are also maintained on computers. The program has provision for making and printing lists of books for various purposes.

Students can renew books themselves through online (KIOSK), provided the book is not in demand/reserved. Students can reserve the books through Web OPAC which are not available in the library (issued to other members). System will notify the students through email, to return the book on or before the due date and once the reserved book is back into the library, the system will send notification through an email to the students who reserve the

book.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

? 7,30,413/-

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

100

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Information Technology policy of the institution is a centralised policy set forth by the Somaiya Trust management for the entire Somaiya Vidyavihar campus. The IT policy is applicable to all faculty, staff and students across the campus. Data centre of Somaiya campus monitors data and WiFi access through centralised user id and password allocation system. There is no auto login facility to devices and entering of id/password is required for each login daily. Anti-virus software and other required softwares are installed by the data centre itself. Data centre takes care of repair and maintenance of devices. Cameras are installed at prominent places in the college as well as across the campus for security purposes.

Institution has a Purchase Committee which meets regularly to take decisions regarding various purchases for updating Physical and IT infrastructure of the institution which are recommended to Somaiya Trust Management for their approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4842	155

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

? 1,16,19,735.63

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Library - Staff and students can login into My Account on Somaiya Vidyavihar Home Page on Library portal through the integrated ID SVV Net ID and Password which is already sent on their mobile and also on their email.

Sports - Sports facilities in the institution as well as across the campus are available for use to staff and students provided they produce their appropriate Somaiya ID Cards / Sports Facilities User Cards issued and sign the register. College sports activities are monitored and scheduled by the sports director, functioning as the central body for all the colleges in the campus.

Gymkhana: College gymkhana is located on the first floor of the college building, open from 10.00 am to 4.00 pm. The non-teaching staff supervises the regular activities in the gymkhana and monitors the wear and tear of the equipment.

Laboratory - Computer and Language lab can be used by staff and students any time except the lectures and practical sessions, subject to furnishing of Somaiya ID card. Lab facilities can be used only in the presence of Lab-in-charge or Lab assistant. Teachers and students using computer Lab should adhere to the rules and regulations mentioned in the Lab manual.

Research Centre - Research centre can be used by the research guides and their students and by anyone else with prior permission from the competent authority. All those who are in use of a research centre should adhere to the rules and guidelines mentioned in the Policy for Research Laboratory..

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

62

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

141

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

312

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

262

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

8

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students' Council Committee of the College comprises of the Chairman (Principal), the Appointed Incharge (Coordinator) and Chairpersons of NSS, NCC and SPORTS. In addition to these teaching staff members, a group of students who are academically good and also good in co-curricular activities are selected as members.

For this, the Chairpersons of NSS, NCC , SPORTS and CULTURAL FORUM are requested to nominate three good students in their respective activities preference wise, to be considered as members of the Students' Council. The Academic Toppers of the College from every subject are also considered.

Students from each class are represented. As per requirement, two lady students and also student from backward class are to be included in the Students' Council. The entire process is done through election.

Due to Pandemic Covid-19, it was not possible to elect the candidate as by conducting the election for the year 2021-22.

All the required procedure was not possible to conduct in the Lockdown situation occurred due to COVID-19 Pandemic during the Academic year 2021-22. SO STUDENTS' COUNCIL WAS NOT FORMED FOR THE YEAR 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Ex-Som, The Alumni association of this College although always functioning from early days was formally established in around 2010 with multiple motives with one of the main ones being to

create a forum where the alumni can give back to the college what they learned from here and also bring in their valued experience to be shared with the current students so that "knowledge multiples". The college motto has always "Gyandev Tu Kaivalyam" meaning knowledge alone liberates.

The alumni of this College has always in the forefront of multiple activities for the college, some of them being: 1) Industry Interaction Lectures 2) Guidance seminars on career related topics 3) Subject Board Members 4) on Board as Judges for college events 5) recruiters for companies 6) Supporting Poor students by way of Fees among much more other activities. Some Alumni are also now teaching in the college as Professors / Lecturers or working as staff members with great distinction. Lately the immediate past as well as current Principal of the college happens to be an Alumnus of this college!!

A. Minutes of Alumni Meeting -

- Management Committee Meeting
- 28th August 2021
- 29th January 2022
- Annual General Meeting
 - 25th September 2021

B. Financial Contribution - Rs 34,000/- collection for flood relief

C. Non-Financial Contribution -

- Webinar - 12th February 2022 - Organization Compliance and Taxation by Pankaj Sharma
- Reunion of 1978 to 1985 batch - 26th February 2022

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Established in September, 1959, K J Somaiya College of Arts & Commerce is one of the premier institutions in the Somaiya Vidyavihar campus. College enjoys a linguistic minority status and is permanently affiliated to the University of Mumbai and recognized by UGC under 2(f) and 12(b) of U.G.C. Act. To empower a cross-section of the society through Excellent Education based on a sound value system is the vision of our institute.

The mission of our institute is:

1. To impart qualitative and valuable service to all those who need it the most.
2. To attain community and social development through education.
3. To aim at overall personality development of students through curricular, co-curricular and extra-curricular activities.

While academic excellence is of course encouraged and rewarded, a variety of extra-curricular activities conducted by the institutions enable students to explore and bring out their talents and potential and develop an onward looking and confident personality. About 6,500 students of both the Junior and Senior College and about 150 Post Graduate and Research students participate in academic and other activities of the college every year under the guidance of a caring and supportive staff. The faculty members are entrusted with a responsibility of working as a chairperson of committees or in the capacity of the members of those committees and facilitate the functioning of NSS, NCC, Cultural Forum and many such bodies working for the welfare of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization :

Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards a decentralized governance system.

Principal Level: The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfil the vision and mission of the institute. Committee formulates common working procedures and entrusts the implementation with the faculty members.

Faculty Level:

Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities and are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. Principal is entrusted to implement the academic and administrative system and monitor the Examination committee/College Examination Officer, Internal and External Examination activities, Examination Planning, CAP, Results etc. Faculty members either in the capacity of the Chairperson or the committee members represent the NSS unit of the college , Research committee, Training , Placement and Career Counselling Cell, Entrepreneurship Development Cell, Student Welfare Committee, Cultural and Sports Committee, Student Grievances Redressal Committee, Accountants, Library Committee, Anti-ragging Committee and several other committees.

Student Level:

Students are empowered to play an active role as a Coordinator of Co-curricular and Extracurricular activities, Social Service Group Coordinator.

Participative Management: The institute promotes a culture of participative management by involving the staff and students in various activities

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://kjsac-sr.s3.ap-south-1.amazonaws.com/About+us/perspective2019.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

In keeping with the Perspective Plan, the college organized various Professional Development Workshops and Webinars which included 'One Day Online Workshop on Recent Amendments in UGC Norms for API under CAS, One Day Webinar on Provisional Accreditation For Colleges (PAC), One Day Workshop on Gender Audit, Online Training / Workshop on Academic Diary Maintenance for Staff, Workshop on PO CO and OBE.As the perspective plan, Gender Audit, Library Audit , Energy Audit, Environmental Audit and Green Audit were also conducted in the academic year 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://kjsac-sr.s3.ap-south-1.amazonaws.com/About+us/perspective2019.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has adopted a hierarchy in compliance with governing rules of the University of Mumbai and Government of Maharashtra. The Management of the college plays a guiding role in issuing advice for administrative, development and students' welfare activities. A consideration of guidelines and recommendations has led to the following hierarchy of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching Staff:

Teaching staff is encouraged to participate in Conferences, Seminars and Workshops. Considering the CAS, faculty members are also encouraged to attend Orientation Course, Refresher Program, FDP, Short Term Courses and other Training Programs. Financial assistance is provided to the teaching staff for participating in

Conference, Seminars and Orientation and Refresher Programs. Around 13 teaching staff members were granted permission to attend the FDP , and Refresher Course in this academic year and were provided with the financial assistance for the same.

Non-teaching Staff:

Financial Aid is provided on a case to case basis. Scholarship is given for the 10th 12th pass out students of non-teaching staff. All the non-teaching staff members were encouraged to participate in the Seven Day Quality Enrichment Program for Non-Teaching Staff under UGC Paramarsh Scheme organised by the college from 24th May to 31st May 2021. Considering the pivotal role played by the supporting staff in the effective functioning of an academic institution, numerous quality-enhancing sessions on myriad G-Suite features and soft skills were organized. The sessions comprised a hands -on training on Microsoft Excel - highlighting impactful and time-saving functions and features that are useful for the office staff, Google Sheets, Google Slides, Google Forms, Autocrat, Google Drive, Google Keep, Google Docs, Gmail, Mail Merge, Google Calendar,. They were also given finer insights into the significance of Documentation and Office Management, introduction to NAAC and importance of Soft Skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

13

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The institute has a mechanism for Internal and External Audit. We have our own internal audit mechanism where internal audit is an on-going continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been appointed and a team of staff under them carries out a thorough scrutiny and verification of all vouchers of the transactions that are done in each financial year. Likewise an external audit is also carried out in an elaborate way on a quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are

taken to avoid recurrence of such errors in future. The institute regularly follows an internal and external financial audit system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs.. 95,456

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The funds provided to the institute are deployed towards the welfare of teaching and non-teaching staff.

The teaching staff is encouraged to participate in myriad training programs such as Orientation Program, Refresher Course, Faculty Development Program and Short Term Course etc. The institute harnesses sustainable strategies to organize workshops, seminars and conferences for faculties for their professional development.

Every year, under the teacher's welfare scheme, teachers are encouraged to maintain their personal library. The cost of this is borne through the staff welfare budget. In addition to this, all departments and associations are adequately financed to carry out their co-curricular and extracurricular activities for the entire academic year.

The non-teaching staff also undergo training programs like G-suite and soft skills training. The cost for provision and maintenance of uniforms for non-teaching staff is also accounted for under this budget.

The budget also accounts for various types of expenses related to the maintenance of the teaching-learning infrastructure cost of the institute, such as purchase of books, journals, e-books and e-book readers (kindle) for the library, purchase of routers for the provision of Wi-Fi throughout the institute building, provision and maintenance of laptops, projectors, printers and office stationery.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Curriculum Development:

Curriculum development is taken care of by individual departments as per specific requirements. Syllabus is reviewed and revised as per the suggestions and recommendations given by the expert members of the Subject Board. It comprises University Nominee, Subject Experts, Industry Expert, Faculties of Department and Alumni.

Teaching and Learning:

Teachers use Traditional as well as Modern methods to inculcate practical aspects of the subject and to make the students understand the different concepts. Teachers use Traditional Methods like Black Board, Group Discussions, Assignments and Projects, whereas modern methods include PPT Presentations, Google Classrooms, Smart Boards, Role Plays, Management Games, Visit to Industries etc. Remedial Classes are organized for students of first year, second year, third year Arts and Commerce students to help them prepare for the semester end examinations. Though the medium of instruction is English, teachers are requested to explain points in Marathi and or in Hindi to help vernacular medium students understand important concepts.

Examination and Evaluation:

The academic year 2016-17 saw a change in the examination pattern. The internal evaluation for all subjects is done according to the nature and scope of the subject

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The curriculum of under-graduate courses is reviewed and revised under progressive academic autonomy. In the academic year 2021-22 the FYBA and FYBCom curriculum is reviewed and revised in the fourth cycle of autonomy that was implemented with effect from the academic year 2022-23. Teaching staff is encouraged to take effective measures to implement blended learning. Several faculty members have completed online training programs/ short term courses/ FDP organised under PMMMNT, and conducted by SWAYAM and ARPIT. A considerable number of faculty members have developed e-content on the topics that are considered relatively difficult by the learners

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A counsellor has been available to the students. The college provides mentor-mentee services which allow staff to directly engage with students and their concerns. K. J. Somaiya college of Arts and Commerce undertakes various measures and activities to promote a equality for female gender. This helps to promote their growth as individual in their own right. The institution offers various programmes to highlight women related issues. One ladies common room have been allotted to girls students on the ground floor for personal and resting purposes. Various programmes are organized to promote gender equality during 2021-22 these are mentioned below

Sr. No.	Title of the programme	Date	Organised by	Participants
1	National Webinar on the topic "Let's Talk About Us"	21st July 2021	Women Study Centre and Women Development Cell	97
2	Webinar on Gender-Equity and Equality	23rd Sept, 2021	Women Development Cell	52
3	Guest lecture on "National Diabetes Awareness"	23rd Nov 2021	Women Development Cell	35
4	National webinar on 'gender audit'	21st December 2021	Women Development Cell and IQAC	75
5	Webinar on Empowered Personalities: Celebrating Jijamata Jayanti, Savitribai Phule Jayanti and National Girls Child Day'	2nd Feb 2022	Women Study Centre and Women Development Cell	35
6	Competitions: 1. Poster making Competition 2. PPT making Competition 3. Painting Competition	8-Mar-22	Women Development Cell	15
7	Self Defense Workshop	8-Mar-22	NSS	13

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

To address the production of waste on campus, K J Somaiya College of Arts and Commerce has undertaken several initiatives. Solid Waste, Liquid Waste Management, and E-Waste management.

Solid waste Management -

Solid waste includes both biodegradable and non-biodegradable components.

To collect solid waste, separate dustbins are kept at different places like every floor, every classroom, staffroom, admin office, and library to collect dry waste of the institution. This non-biodegradable waste is collected at one place and every day this non-biodegradable waste is picked up by Mumbai Municipal Corporation.

This biodegradable waste generated in the college premises as well as on the campus is disposed of through an Open composting process and a Bio-composting plant set up on the Somaiya Vidyavihar Campus. The composting then is used for gardening and as a nutrient-rich Natural supplement to trees.

2. Liquid waste Management

Liquid waste that is generated in the institute falls mainly into category of Septic tank effluents from various sanitary blocks, water used for washing and cleaning of utensils etc. from the canteen. wastewater generated from the sanitary facilities is disposed of into natural drain pass located at different places in the campus and their effluents combined with canteen wastewater is used for gardening, watering trees etc. The excess wastewater will be directed into natural drain passing near by the college campus.

3. E-waste Management

E-waste is disposed of through vendors. These vendors are centrally arranged on Somaiya Vidyavihar campus by the Project Office.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above

- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and

B. Any 3 of the above

facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

K J Somaiya College of Arts and Commerce conducts the institutional efforts/initiatives in providing inclusive environment for the students. The Purpose of conducting such activities/programmes is to inculcate the sense of peace, equality and harmony among students. Around 26 activities are conducted in the college to increase consciousness about tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

K J Somaiya College of Arts and Commerce provide holistic all-round education to the students and sensitizing students on our constitutional rights, values, duties, and responsibilities is one of the primary educations given at the institute through various means. Also, all students take a subject Environment study in their first year which gives them insight into environment acts,

wildlife protection act, forest act, global environmental concerns etc. There are 13 activities conducted to sensitization of students and employees of the institution to constitutional obligations: values, rights, duties, and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- ?????????? / 26th February 2022/ Celebrating Marathi Bhasha Diwas / Offline mode / 104 students
- A program held by the students of Gujarati Sahitya Mandal on the occasion of Gandhi Nirvan Din named as ?Gandhi Vandana? on 30th Jan, 2022 on online mode. Link of the Program -

<https://youtu.be/wnS7yBlFxdk>

- ???? -celebrated on 14th September 2021
- International Yoga Day celebrated on NCC and NSS on 21 June 2021
- The NSS Unit of K J Somaiya College of Arts and Commerce (Autonomous) celebrated 'Virtual Foundation Day' on 24 Sept 2022 in which 31 student participated.
- The NSS Unit of K J Somaiya College of Arts and Commerce (Autonomous) conducted online an Instagram Activity on account of National Youth Day i.e., 12th January 2022 in which 9 students have participated.
- The NSS Unit of K J Somaiya College of Arts & Commerce (Autonomous) organized a National Voter's Day Awareness Session on 25th January 2022 at 2 pm in which 44 students have participated.
- The NSS Unit of K J Somaiya College of Arts and Commerce (Autonomous), on account of Women's Day (8 March 2022), organised a Self Defense Workshop. in this activity around 13 students have participated.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://kjsac-sr.s3.ap-south-1.amazonaws.com/IQAC/Best+Practices.pdf>

File Description	Documents
Best practices in the Institutional website	https://kjsac.somaiya.edu.in/en/reports?report=TBP
Any other relevant information	https://drive.google.com/file/d/1T09CjLl2URuuwKhMkfiSK0uoiD1Eyxa/view?usp=share_link

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

K. J. Somaiya College of Arts and Commerce aims to impart quality education and promote creativity with an emphasis on holistic development of the students. Among the many areas that the college promotes in its vision and mission, is inclusive education and infusing the values of social commitment are of special concern to us. All the academic efforts are designed to ensure that the students turn out to be responsible assets to the community (academically and socially). The following programmes of the College, gives us our distinctiveness:

Gyan Yagna is a thirty two year old practice that takes place in Somaiya campus. Gyan Yagna takes place for 30 days every year. It begins on the first day of the year and lasts till end of month of January. It has threefold goal - spiritual, paramedical and cultural.

K. J. Somaiya College of Arts & Commerce gives awards (GOLD and SILVER medals for BEST students) for academic excellence to students with the aim of appreciating students who have achieved some benchmark in their academic career and also to motivate other students to pursue academic activities with more enthusiasm.

- Entrepreneurship Development Cell is functioning in the campus and the cell encourages the students to start start-ups.
- For , Value Education and Ethics classes are incorporated in the timetable of each class.
- and NCC Studies are offered as optional subjects to Foundation Course

File Description	Documents
Appropriate link in the institutional website	https://kjsac.somaiya.edu.in/en/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for Next year 2022-23

1. Planning to Conduct CAS for the promotion of our teachers due for various stages
2. To hold IQAC annual General Meeting (AGM)
3. Motivate our teachers to apply for PhD guideship from University of Mumbai
4. Preparation of Autonomy Report 2022-23
5. Promoting various activities under DFF and WDC, Women Study, Center, and Somaiya Center for Performing Art.
6. To motivate our teachers and students to apply for seed money for research. provided by the college authority.
7. Introduction of new skill based short term courses.
8. Organization of workshops, seminars and academic talks.
9. Planning to install Solar Energy in the institution.
10. Implementation of National Education Policy